

**Regeneron UK Non-Employee Expense Reimbursement Form**  
**ALL PAYMENTS ARE ISSUED IN BRITISH POUNDS ONLY**

*If you have receipts for a currency other than Euro please provide a screenshot of the currency exchange rate on the date the expense incurred  
 Please ensure that all receipts are clearly legible when scanned into a PDF document and they correspond correctly to the description on this expenses sheet*

HCP (Health Care Professional)

Yes  No

Candidate

Other (Please Provide Description)

Honorarium/Guest Speaker

Investigator Meeting

Dates	Description		Mileage		Air/Rail Travel	Hotel	Car Rental/Taxi Service	Personal Meals	Other (Parking, tolls, etc.)
			Miles	Amount					
			Miles >10000	£ -					
			Miles <10000	£ -					
<b>Totals in Pounds</b>				£ -	£ -	£ -	£ -	£ -	£ -

Rate 1 (1 to 10000)	Rate 2 (Over 10000)
0.45	0.25

Beneficiary:

Social Security Number (If applicable):  
 Not required for Candidates

Mailing Address:

  
  


**\*Banking instructions must be submitted as a separate attachment\***

Email Address:

Requestor's Name:

Authorized Signature:

Cost Center

Project Code



An HCP is defined as any health care provider, person or entity that can: Purchase, Prescribe, Recommend, Refer and/or Arrange for the purchase, sale, or formulary placement. In addition to these examples, to satisfy statutory reporting requirements, Regeneron personnel are required to include and list the HCP office staff as an "HCP".

<b>Total Expenses Due:</b>	£ -
Total Air/Rail	0.00
Total Mileage	0.00
Total Hotel	0.00
Total Rental/Taxi	0.00
Total Meals	0.00
Total Other	0.00